



**TAYO ROLLS LIMITED**

**A TATA Enterprise**

CIN: L27105JH1968PLC000818

Registered Office: Annex - 2, Tata Steel Limited, General Office, Bistupur, Jamshedpur  
– 831 001, Jharkhand India

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### **NOTICE**

Notice is hereby given that 48<sup>th</sup> Annual General meeting of the Company is scheduled to be held on Wednesday, September 21, 2016 at 11:30 a.m. at the Auditorium of Centre for Excellence, Jubilee Road, Bistupur, Jamshedpur- 831 001, Jharkhand to transact the business as set out in the AGM Notice. The AGM Notice has already been sent to the Shareholders.

Notice is also given pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, that the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, September 8, 2016 till Monday, September 12, 2016 (both days inclusive) for the purpose of Annual General Meeting of the Company.

In compliance with the provisions of section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, and as amended from time to time, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, the Company is

pleased to provide its members holding shares either in physical or in electronic mode as on August 12, 2016, the facility to exercise their vote at the Annual General Meeting by electronic means and the businesses stated in the notice of the Annual General Meeting may be transacted through remote e-voting services provided by National Securities Depository Limited (NSDL).

The remote e-voting period commences on Sunday, September 18, 2016 at 9.00 a.m. and ends on Tuesday, September, 20, 2016 at 5.00 p.m. During this period, members of the Company holding shares either in physical or dematerialized form as on the cut-off date of Thursday, September 15, 2016, may cast their vote electronically. The remote e-voting module shall be disabled by NSDL for voting thereafter. In no case the remote e-voting facility will be allowed after 5:00 p.m. on Tuesday, September 20, 2016. The user-id and password for casting the electronic vote has been sent to those who were members of the Company as on the cut-off date. The detailed procedure / instructions for e-voting are contained in the Notice of the Annual General Meeting. Once the vote on a resolution is cast, the same cannot be changed subsequently. The voting rights shall be in proportion to the holding of the paid-up capital of the Company as on the cut-off date.

Members who have already cast their vote by remote e-voting prior to the Annual General Meeting may participate in the meeting but shall not be entitled to cast their vote again. If a Member desires to physically attend the meeting, he may attend and cast their vote at the Annual General Meeting by Poll.

The Company has appointed Mr. Pratap Kumar Chakrabraty , Company Secretary and , Partner, M/s P. K. Singh & Associates, Company Secretaries, as the “Scrutinizer” for conducting the remote e-voting process in a fair and transparent manner. The results of voting shall be declared on or before Friday, September 23, 2016 and will be placed on the website of the company at [www.tayo.co.in](http://www.tayo.co.in) and on the website of NSDL. The results will be simultaneously communicated to the Stock Exchanges where the shares of the

company are listed.

In case of any query or grievance, member may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual available at the downloads section of <https://www.evoting.nsdl.com> or may also contact at [rajivr@nsdl.co.in](mailto:rajivr@nsdl.co.in) or call at 1800-222-990. Members can view the notice of the Annual General Meeting at the Company's website at [www.tayo.co.in](http://www.tayo.co.in) and also at the National Securities Depository Limited website at <https://www.evoting.nsdl.com>

Jamshedpur

For Tayo Rolls Limited

August 25, 2016

Sd/-

Prashant Kumar

Company Secretary & Compliance Officer